



**SEEDLING  
PUBLIC SCHOOL**  
(Affiliated to C.B.S.E., New Delhi)

***WE GROW TO BLOOM***

**PROSPECTUS**



## A TRIBUTE



(1943-2021)

## MRS. MOHINI BAKSHI

FOUNDER DIRECTOR  
SEEDLING GROUP OF INSTITUTIONS



The life of one we love is never lost.  
Its influence goes on through all the lives it  
ever touched.

-Christopher Holloway

## THE LEGACY GOES ON!!



**Dr. Sandeep Bakshi**  
(C.E.O. & Director)

## Director's Communique

**“Your present circumstances don't determine where you can go. They merely determine where you start.”**

-Nido Qubein

Dear Reader

The two years gone by have been one for the history books, literally!!! Just on its own, the Covid 19 pandemic challenged school systems which were forced to change on an almost minute by minute basis owing to lockdowns and quarantines. The amount of collaborative problem solving required to navigate all of the seemingly unending and unpredictable challenges was no less than astounding. One can only be impressed with the ways in which schools and families learned to cope with the difficult new realities that came on in such short order.

As we begin to dynamise our movement into a post-pandemic world, we sense opportunity at our doorstep. For us, it is a chance to begin to rewrite the narrative of school and to make it more relevant to the realities of the world today. To make school a place where learning happens much in the same way, that we adults learned this year, not out of a text book or worksheet, but through contextual and real life problem solving that prepares students to thrive in a radically different world. And that is what we promise you at Seedling schools where we are constantly reflecting, reassessing and recalibrating what the fundamental purpose of school is in an age of deep uncertainty and change.

In this unique moment of realization, homes and families must move forward together with the school, being relevant and optimistic, forever focused on the larger purpose and collective wellbeing. It will take community, collaboration, courage, conviction and a huge dose of optimism to resist the pull of the status quo. Let us stay focused, for the sake of our children, on things that really matter and values that remain non-negotiable. And if we are sincere to create an experience that develops our children into powerful, confident, curious and passionate learners, ready to navigate their way through whatever comes next, we must ensure that we are together in this.

My sincerest and best wishes for your journey with Seedling to be lit up with hope, resolve, resilience, love and meaningful connections. Let us be life ready and life worthy!!! From Play Group to University – Your child, in our care, is promised a world of opportunities, memories and milestones!

# THE SEEDLING TRAILBLAZERS...

## *Visionary Leadership*

“When God made hands, he gave us the ability to work. Climbing the ladder of success is like climbing a mountain. Every peak is a destination, and you climb one peak at a time. Reaching every destination is a challenge well met, and the splendor of it entralls you on arrival. You find a new landscape stretched out in front of you, bestowing its beauty on you, and as you stand there, feasting your eyes on it, you slowly realize there is another peak out there, shining in the horizon, challenging you. And so you move on, yet again...”



**Dr. Preeti Bakshi**  
(Executive Director)

She believes that learning is a never ending process and one learns from everything. A grand vision and a burning desire to succeed are the hallmarks of her persona which have made her rise to the pinnacle of success. She believes that stimulated as well as personal cross-cultural experiences at home and abroad are a significant part of global and international education. We, as educators, encourage knowledge acquisition through enquiry and research, develop skills in communication, and motivate students to free their minds from the shackles of inhibition and to think out of the box. To perceive and comprehend the world from a multi-dimensional and global perspective.

The Seedling Group of Schools gives a unique advantage to learners from every age-group. We are one of only a select number of schools to offer a continuity of education from Play Group to University.



**Ms. Akansha Bakshi**  
(Joint Director)

She is the face of generation next.

She is a bundle of energy, full of ideas and creativity, an out of the box thinker. She believes in leading from the front and has a deep faith in the extraordinary potential of today's youth. The deep passion and desire to make a difference in the lives of the children continues.

She believes that education is not only about absorbing textbooks. At Seedling, students are offered a range of activities; students are given ample opportunities to indulge in their creative energies. To develop character, discipline, comradeship, spirit of adventure and the ideals of selfless service amongst the youth, the school has started the International Award for Young People, (IAYP) Program.

# PATRONAGE

## A VISION BEYOND TOMORROW

*“What sculpture is to a block of marble,  
education is to the soul”.*

The Seedling group runs under The Mahima Shiksha Samiti, a society founded in 1986 by eminent people from all walks of life. The Samiti endeavors to provide quality education keeping in mind the country's rich and varied cultural heritage. The Samiti aims at training the students to shed the parochial outlook and to make them realize that they are members of one family i.e. humankind. A school curriculum that values questions above answers, creativity above fact regurgitation, individuality above conformity and excellence above standardized performance.

**हस्ये नयतु नः ब्रह्मज्ञानं**

**(We aim at wisdom and the ability to comprehend)**

**उप नो सश्रा कृतवो यन्तु विश्रमः**

**(Open the doors from all sides so that noble thoughts come in unhindered)**



# SEEDLING

## WITH YOU ALL THE WAY

'It is our dream that students will experience their classrooms as invigorating, even inspiring environments, places they look forward to going to and places they hate to leave...It is our dream that they will come to know themselves as masters of various crafts... It is our dream that they will come to love the process of learning...'



The Seedling group started its journey with the Seedling Nursery School. Encouraged by the steady progress of the Nursery School, the Samiti established Seedling Public School at Jawahar Nagar, Jaipur and subsequently Seedling Modern High School at Durgapura to catalyze the holistic development of students under its care.

In a succeeding step, the Samiti established the Seedling Academy of Design Technology and Management (SADTM) followed by the Seedling Institute for Integrated Learning and Advanced Studies (SILLAS). Here were institutes to groom the future leaders of the country, nurturing and moulding them to become competent professionals in a hi-tech, industry focused environment.

The Samiti's greatest success came with the establishment of Jaipur National University which is a landmark in the history of higher education in Rajasthan. A University with a perceptible difference and distinction and strong research zeal. In the wake of rapid strides in Science and Technology, Mass Communication, Law and Governance, Management, Social Sciences and Languages, Literature and Culture, JNU promises to meet the aspirations of the youth by providing them a vibrant environment to live, to learn, to work and explore in. From what was a humble beginning, the Seedling group has traversed a long path to become an educational power to reckon with. The most vibrant feather in the flamboyant cap of the Seedling group is JNU Medical College and Hospital, a momentous milestone in the journey.



# Our Mission

“The mission of the Seedling Group is to provide a joyful learning environment that empowers students to reach their educational and personal potential while nurturing their self-confidence and self-esteem. The group is committed to active, reflective and creative learning, thereby developing students who are resilient and adaptable, equipped with the knowledge, skills and disposition to continue their education and become personally fulfilled, independent, socially responsible adults.

We stress on the total development of each child’s intellectual, social, moral, spiritual, emotional and physical aspect.”

## VISION BEYOND TOMORROW

The vision of the Seedling group is that each child carries with him/her before leaving:

- A complement of basic skills, linguistic, mathematical, scientific, artistic, physical, social and emotional.
- A set of spiritual and ethical values: honesty, righteousness, dignity, integrity, fairness, good judgment.
- Self-reliance, strong self-esteem, sense of self-worth and high personal expectation.
- Tolerance for others and respect for all forms of life.
- An enquiring and discriminating mind and an unending quest for knowledge.
- Effective communication and problem solving skills.
- A sense of understanding and compassion for all and the courage to act on one’s beliefs.

### What we inculcate

SKILLS	ATTITUDES	VALUES
Analysis	Open Minded	Empathy
Synthesis	Creative	Dedication
Logic	Global Outlook	Humility
Reflection	Team Spirit	Integrity
Communication	Confidence	Tolerance



# Formative Years...

## SEEDLING WONDERLAND KIDS LEAGUE

“Education is a natural process carried out by the child and is not acquired by listening to words but by experiences in the environment.”

PLAY-GROUP

LKG

UKG

PREP

Overview:

### OUR WONDERLAND KIDS LEAGUE EXPERIENCE

We believe that every child is unique and special and ‘we care as much as you do’. We have more than 30 years of experience and excellence in the field of education. Our simple recipe for the success of the Pre-primary Wing rests on one promise – safety and happiness of the child. We aim to create a welcoming environment that promotes free expression, appreciation, enjoyment, discovery and development of individual talents.

We want children to feel safe, stimulated and happy at Wonderland and to feel secure and comfortable with the teachers. We also want parents to have confidence in both their children’s well being and their role as active partners with Seedling.

All kids learn in different ways: hence, our curriculum planning incorporates a variety of teaching styles and techniques and includes open ended activities, which encourage all children to start from their own level, work at their own pace. and achieve their full potential.





# CURRICULUM

The well planned and resourced curriculum has been developed to take children's learning forward and to provide opportunities for all children to feel valued and to achieve success. The resources and equipment at Wonderland are prepared and set out to reflect the Kindergarten philosophy of education and include a wide range of kindergarten materials and activities.



✓	Practical Life	Personal, Social and Emotional Development, Physical Development
✓	Sensorial	Understanding the World
✓	Mathematics	Numeracy
✓	Creative	Expressive Arts and Design
✓	Language	Communication and Language Literacy

# TEACHING METHODOLOGY

*“Play is the brain’s favourite way of learning” – Diane Ackermana*

We engage our children in play and watch them unravel new dimensions in which their minds can move.

## Literacy

An extensive learning experience through listening, speaking, reading and writing.

- Storytelling and reading – enabling a child to think out of the box.
- In-house decodable books (sound cracker)-phonetics and dabbling with sounds.
- Audio – visual teaching aids – vibrant puppets, picture and letter cards
- Multi-sensory approach.

## Numeracy

Providing toddlers with an experiential – based learning of mathematical concept.

- Number – quantity association.
- Tactile learning through clay dough, number blocks, and cards.
- In-house magnetic strips and stringing activities.
- Polishing eye and hand coordination, fine motor skills, and muscular development.

## Environmental Awareness

Through a variety of interactive and playful activities, we educate children about the wonders of our planet.

- Exploring Geography, wildlife, culture, seasons etc.
- Engaging worksheets and activity – oriented classes
- Hands – on activities like skits and presentations.
- Events and activities based on themes.



# OUR DAILY ROUTINES

## ARRIVAL

Children are welcomed by their class teacher at the entrance of their classroom and are encouraged to greet her with a bright smile and a cheery good morning! This helps to develop confidence, good manners and instill routine.

## START OF THE DAY

The day starts with the children getting involved in community singing followed by a 'show and tell' time where the children get an opportunity to showcase their talent before their peers and teachers.

## CHAT ON THE MAT (CIRCLE TIME)

The kids discuss the weather each day, including learning about the days of the week, the months and changing seasons. This helps develop their descriptive communication and observation skills.

## SHARING THEIR NEWS

This is a wonderful activity for expanding their vocabulary, learning how to communicate and listen to others, and for building the children's confidence.



# STORY TIME & BREAK

## Story Time

The kids congregate on the mat, keeping adequate distance, to enjoy a story. The stories are so selected to enhance their listening skills, develop their imagination and ability to solve problems.

## Break

This time is used to teach the children table etiquette, healthy habits, such as washing hands, before and after eating, visiting the washroom and eating neatly and independently.

# DAILY ACTIVITIES

Within the week, there are many activities carried out. These include:

## Music



## Dance



## Sports (Indoor/Outdoor)



At Wonderland, innovation and creativity are a way of life. Creative expression allows children to communicate their thoughts, feelings and ideas and develop their imagination through art, music, dance, drama etc. Involvement in games and sports underpins students holistic well being and helps them to develop social skills, to regulate their emotional responses, to respond to people and situations appropriately and develop a sense of self worth and confidence. The firm belief at Wonderland is that the innate abilities of kids must be nurtured to equip them to reflect, to question, to explore, to interact and to comprehend the world around them.

**A LIFETIME OF CONFIDENCE BEGINS AT  
SEEDLING WONDERLAND KIDS LEAGUE.**

# POLICY STRUCTURE

## VALUING THE INDIVIDUAL, CELEBRATING LEARNING

### FACULTY

*“A teacher’s purpose is not to create students in his or her own image but to develop students who can create their own image.”*

The motivated and knowledgeable teachers at Seedling create a warm and protective environment, recognising that each child is unique and that all children need to succeed. The teachers establish a rapport and resonance, sensing unspoken needs, conflicts, hopes and fears. The faculty pledges to understand and love the students, to be just and courteous, to promote a spirit of enquiry, fellowship and build in them a high standard of character, discipline and ethical conduct. The atmosphere in the classrooms is caring and friendly, yet discipline as the most basic need is assiduously pursued.

### Medium

The medium of instruction adopted by the school is primarily English. However, due importance is given to Hindi, our national language. Sanskrit, German and French are the other languages taught at the school.

### Co-Education

Social and psychological adjustment between boys and girls is of prime importance in the contemporary world and hence the school has opted for co-education, fostering understanding and co-operation between boys and girls.



### Scheme of Studies

Our curriculum provides students with an introduction to the essential knowledge that they need to be educated citizens. The content and curriculum is the core of any education process; it is the entire painted canvas of knowledge that encompasses every essential component in preparing a student for life. The school follows the NCERT integrated curriculum to ensure that students are aware about national and international issues. The curriculum is characterized to instill in students the qualities of sincerity, endurance, integrity and honesty.

For senior students, the school offers the following courses of study in Class XI and XII:

Science: Medical & Non Medical  
Commerce  
Humanities

In addition to preparation for Board Examinations, the curriculum is such that it endeavors to meet the wider needs and aspirations of all students. For this purpose, we offer 16+ academic disciplines in higher secondary classrooms. Throughout school life, curriculum lays great emphasis on language and effective communication skills, analytical ability, acute awareness of history, geographical knowledge, and environmental factors, enquiry and development of scientific temperament and continuous development of the physical self.

# MAKING THE JOURNEY MATTER

Learning needs freedom to think and freedom to imagine and both have to be facilitated by the teachers and the school. In the current academic session, the teaching methodologies have been redesigned, as per the guidelines of NEP 2020 to bring about a paradigm shift in the learning environment at primary and middle level. The objective is to impart knowledge through an innovative learner-centered approach and to enhance students' creative and cognitive skills.

## Classes I to III

The aim is to create a joyous learning space for children to feel comfortable with themselves and with their new environment. We foster innate curiosity in children through concrete hands-on experiences which occur in contexts that take the shape of 'themes and expeditions'. These experiential units enable learning which provides scope for integration of language, numeracy, environmental science, music and movement, free from boundaries of isolated subjects.

## Middle (Classes IV to VII)

Middle years are the very core of any school – the strengthening years that leave an ever-lasting impression on the child's mind. The academics in middle classes revolve around inter-disciplinary and wholesome integrated approach that goes beyond the boundaries of subject curricula and provides opportunities for the children to revisit and rework. Projects, Portfolio, Subject Enrichment Activities, and Language are the core of all planning. The activities at middle level promote critical thinking, skills and habits, academic achievement and personal development through real – life works.

## Senior (Classes VIII to XII)

A Space beyond...

The focus in senior classes continues to be on deeper learning, authentic assessments, vocational training, multiple ways of expressing the understanding, assessments and assignments that enhance skills of communication, creativity and collaboration and building leadership skills within the given framework of the system.



## Assessment

Assessments are a very important part of the learning process. However, to create joyous learning spaces, it is important to eliminate the pressure of a comparative performance. The focus of the observation is an important developmental experience that takes place in the appropriate stages of learning and result in building existing strengths. Assessment in primary classes is based on the 'constructivist theory'. This approach is individualistic and directs the learner to improve their own skills. The assessment guidelines at primary level are organized to observe the four interrelated domains: physical and motor, language, cognitive, social and emotional.

Unit Tests and examination are held as per CBSE guidelines in middle and secondary classes. Constant revision tests and preparatory examinations are also held to make the students fully confident to face the board exams.

# Innovative Teaching Methodologies

“Those who educate children well are more to be honoured than parents, for these only gave life, those the art of living well.” – Aristotle

## Experiential Learning – Learning by Doing

Experiential learning accelerates learning since, ‘learning by doing’ helps to develop vital skills such as critical thinking, problem-solving and effective decision-making simultaneously, and aids retention.

### Stage -1 Experience – Children learn best by Doing

The learning experience becomes multi-dimensional and internal, cognitive, sensory and emotional process when they are learning by doing. This engagement leads the children to the second phase.

### Stage – 2 Reflection – Children Examine their Learning

Children examine their learning critically and creatively. Through sustained inquiry, they are able to probe further into the problem, concept or task at hand. This takes the child onto the third phase.

### Stage – 3 Dialogue – Seeking Answers to Questions

The mind seeks answers via the dialogue approach. Dialogue helps the child to see the bigger picture, think outside the box, and engage collaboratively with others. It helps to focus on individual and interpersonal learning outcomes.

### Stage – 4 Understanding – The Child arrives at the destination

After having meaningful experiences, followed by reflection, and dialogue, the child arrives at his/her destination, a richer and more fulfilled being. This helps the child to think and act independently.



## INTER-DISCIPLINARY, PROJECT BASED LEARNING

Students perform primary and secondary research on various aspects of the problem, gather and analyze information, interact with experts to learn more, collaborate and brainstorm to find possible solutions to the problem.



### CIRCLE TIME

Circle times once a week and 20 to 30 minute meetings help students go deeper into the complexity of their emotional, social, and global understandings.

### PARENT-HOME CONNECT

Seedling Public School firmly believes that a healthy relationship with parents is critical to our students' success. There is regular communication through circulars, students' diary, messages, website, ERP, telephonic calls, face to face meetings, participation in school events.

### SILENCE TIME

The practice of Silence Time which begins and ends the day is one tool that helps to focus on the self. Reflection, as a way of life, is encouraged.

Several skills and qualities that are instrumental to a child's holistic development are learnt outside the classroom. Collaborative engagement with art, music, dance, theatre and culture is a fundamental part of The Seedling curriculum.





## PHYSICAL EDUCATION (SPORTS & GAMES)

With the perfect blend of PE-based multi-disciplinary curriculum of CBSE, we believe in educating students through physical activities on the basis of the following criteria:

- Participation in physical fitness activities on a regular basis.
- Physical demonstration of motor skills and movement patterns.
- Development of responsible personal and social behavior that respects self and others in physical activity settings.

## AEROBICS, KARATE & YOGA

‘Anyone can perform a skill in a controlled environment, but can they do it under pressure? We ensure they do!’

## THE ARTS & LIFE SKILLS

Arts curriculum is designed so as to integrate with other subjects in addition to the development of artistic skills and life skills (such as empathy, problem solving, decision making etc.)

## VISUAL ARTS (COMMERCIAL ART AS A SUBJECT)

Students are offered and exposed to designing, crafts and commercial art, different forms of art ranging from folk to contemporary along with their cultural and historical significance.

## MUSIC

Drums, Guitar, Harmonium, Piano, Singing, Tabla, Synthesizer

## DANCE

Indian, Western & Theatre



# ALL ABOUT US

## Tech smart classrooms

“Any sufficiently advanced technology is indistinguishable from magic.” Well ventilated, spacious classrooms, equipped with audio-visual and networked smart board facility make it an ideal place for learning.

### Global Initiatives-The World at your Doorstep

Going Global - Events like Model United Nations Conference, IAYP Program and Projects under various international agencies are being taken up to provide due exposure to students. These activities pave a way for providing exposure of the international diplomacy and deliberations.

### Nutrition

Seedling insists that parents and students shun fast food and opt for nutritious and balanced food while packing their ward's Tiffin as health, which is a prerequisite for quality education, goes hand in hand with nourishment.

### Technology

Children of today are constantly being exposed to technology in myriad forms on a daily basis. At Seedling, 'Learning about Technology' and 'Learning with Technology' both are an integral part of the curriculum.

### Creative Interests

The diverse mix of activities under this module ensures that every child finds something that is of interest to him/her, Calligraphy, Clay Modeling, Drawing, Gardening, Painting, Pottery etc.

### Personality Development

The importance of inter-personal and communication skills cannot be undermined in today's competitive world. We prepare students to handle challenging social and emotional situations with confidence. The activities are: Debate, Elocution, Etiquette Building, Presentation Skills, Public Speaking, and Reading.

### Service Initiatives & Work Experience Initiatives

The initiatives are: Community Service, Environmental Protection, Library Assistance, News Board Management, and School Newsletter. Students are assessed on the basis of their performance in activities run under various clubs.

### Special Education Needs in School

Appreciating the uniqueness of each child - Seedling Public School believes that all children have an equal right to learn and play, and benefit from the opportunities that learning opens up in life.

We promote inclusion by encouraging students to respect and appreciate uniqueness in each of their classmates.



## ENSURING HEALTH & WELLNESS

The school pays special attention to the student's well being. All students are put through an annual medical examination by specialists. Health cards are prepared and maintained for all students.

## ALUMNI

The school has established an alumni association. Students passing out of Class XII and leaving the school may become members of this association which aims at developing a long term fruitful relationship between the alumni and management. Annual and Life Membership are both offered. Further details may be obtained from our Website:

[www.seedlingeducation.com](http://www.seedlingeducation.com)

e-mail [seedlingacademy@hotmail.com](mailto:seedlingacademy@hotmail.com)

## HOUSE SYSTEM

The school is divided into four houses. The house system instils in the children a sense of loyalty and dedication. The children develop a keen competitive spirit through various Inter-House competitions. Houses are named after the four super powers of nature Surya, Soma, Indra and Varun.

## ENVIRONMENTAL INITIATIVES:

Seedling Public School strongly believes in: "Save the environment and you will save life and the future." To ensure our students become global green citizens they are guided on the following through projects, street plays and tours:

- Energy Conservation
- Environment & Sustainable Development
- Van Mahotsav Celebration
- E-Waste Management
- Anti-Cracker Movement
- Tree Plantation



Child Safety... Keeping in mind the prevalent uncertain circumstances, well-trained security personnel have been deployed to safeguard the campus.

24x7 CCTV Surveillance.

Strict Implementation of Covid Protocols.

Power Back Up.

100% power back up has been made available through an eco-friendly silent generator to ensure an unhindered learning process.



# CODE OF CONDUCT-SCHOOL RULES

*“Be faithful in small things because it is in them that your strength lies.” - Mother Teresa*

- Students should come to school at least 5 minutes before the bell rings for the Assembly. Any student found to be reporting late to school frequently will have to pay a fine.
- The school is not responsible for the loss of articles or money belonging to the student.
- Actions that disrupt the educational process such as belittling others and speaking out of turn are not acceptable behaviour.
- Every student is urged to contribute to the discipline and high standard of the school by his manners and conduct. Courtesy and consideration for all members of the school community are expected.
- Any kind of damage to the school property is to be made good by the parents.
- Students should use appropriate language in school and not meddle with the affairs of others.
- No student is allowed to carry cell phones to school and the same will be confiscated by the school, if it is found in the student’s possession.
- Pushing, swearing, shoving, hitting and kicking each other will be unacceptable, even if it is done in fun. Physical assault will be dealt with severely, by suspension.
- If a child is suffering from any serious medical condition, a letter to the Principal/ Class teacher at the beginning of the year is essential.
- Parents must ensure proper turnout of their wards. School uniform must be neat and properly ironed and worn on all days. No fancy hairstyles, streaked hair, eye-makeup or painted nails are permitted.
- Students must uphold the dignity of the school programmes by actively organizing, participating and helping.
- All possible arrangements are made to prevent students from leaving the school campus without permission. If however, a student absconds i.e. leaves the premises without permission, the school will not be held responsible.
- The school is a no- smoking zone. Parents/ Guardians are requested to refrain from smoking on the campus.
- To maintain discipline and to inculcate the habit of punctuality, overstay of leave/ absence is liable to a fine. The quantum to be levied is determined by the school authorities from time to time.
- Students must endeavour to maintain cleanliness in the premises and also help in maintaining the school as an ecologically ‘green’ school.
- Servants who bring lunch and not allowed to enter the classrooms. They should wait near the gate till the bell for recess rings and then the students should go and fetch their lunch.
- Students are not allowed to use the school telephone without permission. For any emergency, due permission may be sought from the Principal/ Vice Principal to make a call.
- No collection of money, for any purpose whatsoever, will be made in the school without prior permission of the Principal/ Director.
- In class XI and XII, Grading for the subjects of Internal Assessment is on the basis of:
  - **PE:** participation in Sports Meets, Inter-House Tournaments, Inter-School Tournaments, Yoga, Adventure, NCC.
  - **General Studies:** Participation in MUN, Debate, non-competitive events, Club Activities, News Reading, and GK tests, Olympiads, etc.
  - **Work Experience:** participation in Annual Day, Cultural events: Art, Music, Dance, Theater, Service Projects; backstage volunteering.

# POSITIVE REINFORCEMENTS FOR STUDENTS

*“There is only one corner of the universe you can be certain of improving, and that's your own self.”- Aldous Huxley*

- They should take good care of their health and stay robust and strong.
- They should always be friendly with others in and out of school.
- They should avoid vulgarity in talk and behaviour.
- They should accept whatever work is assigned to them as their rightful share.
- They should always be ready to lend a helping hand at home to their parents, brothers and sisters; in school too, teachers and companions and any unattended visitor they happen to meet on the school premises.
- They should rise when any teacher or visitor comes to talk to them.
- They should never cheat or be unfair at work or at play. Any child found cheating or using unfair means in the exams will not be allowed to take the exams and may also be expelled from the school.
- They should be truthful, whatever be the cost.
- They should never be cruel. They should know that reality is the trait of the bully, while kindness is the mark of a gentleman.
- They should respect the liberty and the rights of others.
- They should respect the cleanliness of the class-room and of the school premises, and report any damages they may observe.
- They should never hesitate to say “No” when asked or tempted to do a thing which they know is wrong.
- Instead of lamenting or grumbling over the evils of this world, they should try to contribute their share in making it a better place to live in.
- They should look upon people from all parts of the world as their brethren, irrespective of their colour and creed. They should not waste their time in idle gossip.
- They should take pride in wearing their school uniform.
- They should be brave and courageous and should express themselves freely, but with firm politeness.
- They should accept their mistakes boldly, in case they commit any. On the other hand, they should be strong enough to deny any charges against them, provided they have not done anything wrong.
- Bursting of crackers and playing with colours on the school premises during Diwali and Holi is liable to lead to expulsion of a student from the school. They should not drive a vehicle or two wheeler without a proper driving license and the helmet is a must for students driving two wheelers.



## RULES FOR ALL STUDENTS

- No student is permitted to come to school on a two wheeler unless he/she holds a valid driving license and consent letter of the parent. Such students and the pillion rider shall be required to wear helmets. Under no circumstances shall they allow any other student to drive their vehicle or permit any student to sit with them in the vehicle. All such vehicles must have vehicle pass. Students are not permitted to drive a car in school.
- The school will not be liable for any damage/ charge on account of injuries, fatal or otherwise, which may be sustained by the student at any time during his/ her stay in the school while taking part in sports/ games and any other form of activity of the school, within or outside the school premises. All expenses that may be incurred in the treatment of such injuries will be borne by the parent/ guardian of the child.
- Students are prohibited from wearing jewellery to school. Students may also note that permanent tattoos and multiple piercings are not permitted.
- Getting hair streaked and wearing hair accessories is also not allowed.
- Students are not permitted to use the school phone without the permission of the Principal.
- Students will not be called to answer any phone calls during school hours, unless it is an emergency.
- Students should reach school 5 minutes before the first bell. Those arriving late are required to get the permission of the Discipline Supervisor to enter the class.
- Hostel areas are strictly out of bounds for all day scholars.



## IN CASE OF MISCONDUCT AND MISBEHAVIOUR

Seedling expects students to follow the rules and regulations as a matter of habit, without supervision and misconduct. However, if a student violates acceptable standards of behaviour, the school may have to take some disciplinary action.

The following activities are considered as misconduct and must be avoided.

- Falsification of records.
- Misrepresentation of the school.
- Coming late and leaving early without permission.
- Continuous failure in following the uniform code and in doing H.W.
- Wilful destruction, sabotage and theft of school property.
- Failure or refusal to follow school norms or teachers instructions.
- Disorderly/ indecent behaviour, use of inappropriate language.
- Carrying cell phones/ gadgets to school.
- Bunking school or regular classes.
- Verbal/ Physical assault, bullying of peers/ juniors.



# INCENTIVES FOR STUDENTS

*Student talent and abilities are nurtured through*

1. Merit certificate given to all students excelling academically in specific subjects.
2. Every achievement of a Seedlite is acknowledged and applauded in the school assembly by the students, teachers and management.
3. Meritorious students are honoured with scholarships which are given away on the Annual Day by iconic guests.
4. Appreciation certificates for full attendance, proficiency, good conduct are awarded annually to deserving students.
5. Children participating in inter-house activities are given appreciation certificates, while the winners and runners-up receive trophies and prizes.
6. The Best House for the year is felicitated on the Annual Day with a Champions trophy for outshining the rest.
7. On Sports Day, all sport stars who have brought laurels to the school at the District, State and National level are appreciated with certificates, medal and cash vouchers.

## Admissions

Admission will be as per school norms.

All applicants for admission must be made on the prescribed form along with the non-refundable amount. Applications for admission must be submitted not later than the date indicated on the bulletin board in the school office.

No student in the general category will be admitted unless he produces a Transfer Certificate from his previous school, If he has not attended a school previously, and he must produce a Birth Certificate. Moreover, an affidavit is required for the date of birth attested by a First Class Magistrate or Notary Public on a Rs. 101 - Non Judicial Stamp Paper. In addition, the parents of all applicants must sign an "Age Declaration Form" guaranteeing that, at no time, are under no circumstances, will any request be made for a change in the date of birth.

No student, who has not completed five years of age By April 1, will be admitted to Std. 1 or anyone who has completed 6 years of age. For the other classes also there is a corresponding scale of minimum and maximum ages respectively. The school authorities reserve the right to expel any student already admitted to the School without assigning any reasons as per norms. Fee once deposited is not refundable under any circumstances.



# WITHDRAWALS

The intended withdrawal of a student from the school must be given to the Principal/Director in writing at least three months (90 days) in advance along with the copy of the receipt of the fee of the next quarter being paid. Those parents/guardians who will withdraw children from the school in April or May and the students of Std. X and XII who wish to discontinue their studies, must pay fee upto June. The School has the right to ask the parents to withdraw their child if his/ her progress in studies is unsatisfactory, attendance irregular, conduct harmful to other students, fee not paid in advance or if there are any other reasons which, in the opinion of the school authorities, under his/her continuance in the school undesirable. Honesty, cleanliness, good manners and loyalty are expected from each student and anyone not conforming to the school's rules in these matters may be asked to leave, Immorality and willful damage to property are always reasons for dismissal. A student who fails a second time in the school will be asked to leave the school.



## GUIDANCE FOR PARENTS/GUARDIANS

- It is expected from all the parents to read and understand carefully the entire prospectus especially courses of study, general School rules and go through XI class readmission/ provisional admission form and may clarify any confusion, if they may have any
- Parents are requested not to enter class-rooms either to see their wards or to seek interviews. Interviews should be arranged through the Principal/ Director only.
- They are requested to co-operate with the school in its attempt to help their children progress by paying attention to the regularity, punctuality and discipline and by taking interest in the children's work. They should check the diary every day, the home-work set and any other instructions given, they are advised to check the bags of their wards to see if any notice or invitation etc. has been issued.
- They are required to inform the school if there is any change in their address/ telephone numbers.
- Leave for half day should be avoided, as far as possible, for security reasons. In emergency, written permission must be taken from the Principal/Director and class-teacher and the bus incharge should be informed.
- Children, when sick, should not be sent to school to attend classes.
- Parents' attention is drawn to the fact that criticism of a teacher or the school in the presence of a child causes the child to lose his or her respect for the teacher and will retard his or her progress.
- Any communication made by the parents should be addressed to the Principal/Director and not to the class teacher, and all correspondence from the school to the parents must go through the Principal/ Director.
- Parents should sign the progress report and return it to the school within 3 days. If this report is lost, a replacement will be made only after payment of Rs. 50.



# THE SEEDLING GROUP

*WE GROW TO BLOOM*

## **Seedling Public School**

(Affiliated to CBSE 10+2)

Sector-4, Park Lane, Jawahar Nagar, Jaipur

## **Seedling International Academy**

Sector-4, Park Lane, Jawahar Nagar, Jaipur

## **Seedling Modern High School**

(Affiliated to CBSE 10+2)

Ashok Marg, Mahaveer Nagar-II, Durgaoura, Jaipur

## **Seedling Modern International Academy**

Ashok Marg, Mahaveer Nagar-II, Durgaoura, Jaipur

## **Seedling Wonderland Kids League**

A-18, Shanti Path, Tilak Nagar, Jaipur

## **Jaipur National University**

Jagatpura, Jaipur

## **Institute for Medical Sciences & Research Centre**

Jagatpura, Jaipur





# SEEDLING PUBLIC SCHOOL

(Affiliated to C.B.S.E., New Delhi)

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