



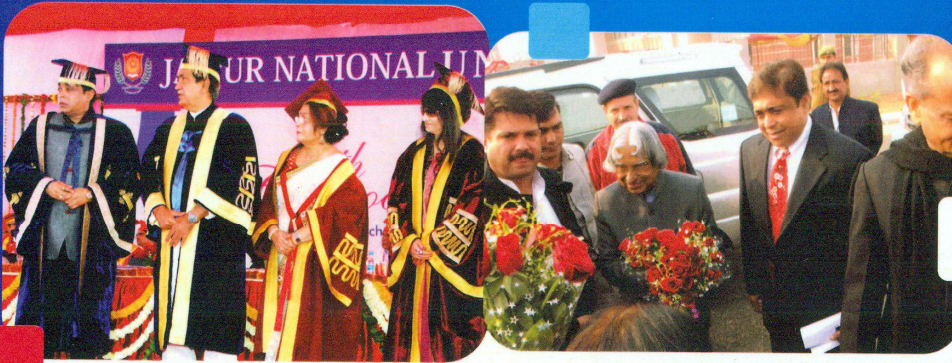
SEEDLING PUBLIC SCHOOL

AN INTERNATIONAL BACCALAUREATE WORLD SCHOOL



Knowledgeable, Inquirers, Communicators, Risk-Takers, Balanced, Learners, Reflective, Open-minded, Principled, Caring, Responsible, Healthy, Active, and Well-being.

EMINENT GUESTS AT SEEDLING

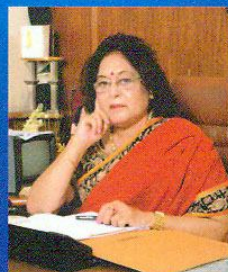




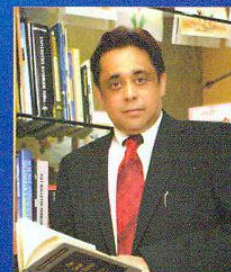
MESSAGE

FOREVER NEW FRONTIERS

To make education monumentally effective, we must teach young people to grow their own plants rather than giving them cut flowers .



Mrs. Mohini Bakshi
Principal Director



Mr. Sandeep Bakshi
C.E.O. & Director



Ms. Akansha Bakshi
Joint Director

Dear Parent/Guardian/Reader,

Welcome to the Seedling academic fold. As you commence this momentous journey of miraculous transformation, you'll soon realise that you are a member of a flagship that has been instrumental in propagating and implementing a ground breaking educational revolution in the state of Rajasthan.

An educational institution isn't worth a great deal if it teaches young people only how to make a living but fails to teach them how to make a life. Seedling's tremendous success is attributable to its pursuit of high quality education. We believe that our challenge is to pass on information that'll help our offsprings to survive and thrive. At the same time, we hope that this investment will eventually return a productive member of our society.

Education should consist of a series of enhancements, each raising the individual to a higher level of awareness, understanding and kinship with other fellow beings. Our school promotes a safe, orderly, caring and supportive environment that ruffles the mind of the youngsters and inflames their intellect. Education gains its significance and value when the right kind of inputs are received from the right kind of people in the right environment. Unless education is based on a strong value system and ethical background, it will not stand against the smallest wind of change. Hence, Seedlites go a long way in life.

With nearly thirty years of experience in the academic field, Seedling has touched, nurtured, moulded and influenced the lives of scores of young people. Under Seedling's sheltering umbrella, from nursery to university, your child will blossom into a confident and mature youngster, ready to carve a niche for himself / herself in today's highly competitive world. Constant monitoring by a competent teaching faculty and regular interaction between the school and parents ensure that a child prospers and flourishes. Parents who wish to secure the future of their children usually start early. Help them give wings to their dreams. Secure your child's future in partnership with the Seedling group. In our ceaseless quest for excellence, we solicit your support to strengthen our commitment.

May God be with us all !!!

Regards,

THE SEEDLING TORCHBEARERS



VISIONARY LEADERSHIP

"When God made hands, he gave us the ability to work. Climbing the ladder of success is like climbing a mountain. Every peak is a destination, and you climb one peak at a time. Reaching every destination is a challenge well met, and the splendour of it enthalls you on arrival. You find a new landscape stretched out in front of you, bestowing its beauty on you, and as you stand there, feasting your eyes on it, you slowly realise there is another peak out there, shining in the horizon, challenging you.

And so you move on, yet again...."

Mrs. Mohini Bakshi, Principal Director of the Seedling group, as one of the forerunners of pre-primary education in Rajasthan. She spearheaded the Seedling group in its formative years through her visionary leadership and rich experience of teaching. She believes that we all have a duty to shine, and this world would be less of a place if we choose to play small with our lives. According to her, a child is much more than the sum total of his behaviour, his test scores or the grades on his report card. A child is a living being who has needs, hopes, interests and dreams. In order to help a child grow not only in intellectual capacities but also in other dimensions of his being, a good educational institute must draw forth what's inside him and treat him with responsibility. As is the case with Seedling.

Mr. Sandeep Bakshi, C.E.O. and Director of the Seedling group and Chancellor of Jaipur National University, apart from being an administrator par excellence is also a proven trouble shooter, a motivated leader and a perfectionist of rare kind. Through his impeccable administration, he has galvanised the faculties into action. He is a visionary for whom the sky is the limit. Where others see adversity, he sees an opportunity. He believes strongly that we need to get our priorities right if we are to influence the next generations positively. Education that builds fundamental traits of character, such as honesty, compassion, courage, persistence, sensitivity and responsibility is absolutely essential. He asserts firmly that the Seedling group, a recognized landmark in its pursuit of excellence in education, holistic development and human excellence is committed to the goal of creating well rounded individuals with a global perspective yet steeped in deep respect for our rich cultural heritage and value systems.

Ms. Akansha Bakshi, Joint Director is the face of generation next. She is a bundle of energy, full of ideas & creativity. An out of the box thinker she believes in leading from the front and has a deep faith in the extraordinary potential of today's youth.

And so, the deep passion and desire to make a difference in the lives of the children continues....





MESSAGE

PATRONAGE

A VISION BEYOND TOMORROW

"What sculpture is to a block
of marble, education is to the soul."

Joseph Addison

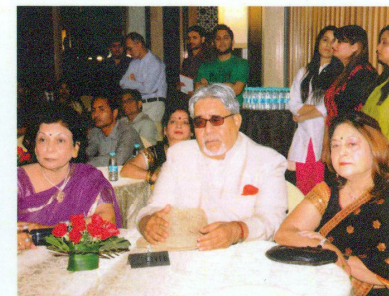
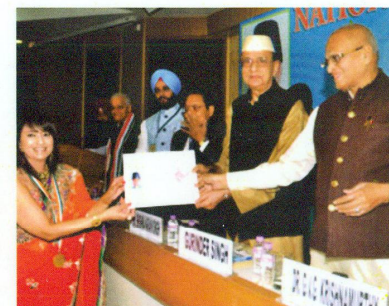
The Seedling group runs under Mahima Shiksha Samiti, a society founded in 1986 by eminent people from all walks of life. The Samiti endeavours to provide quality education keeping in mind the country's rich and varied cultural heritage. The Samiti aims at training the students to shed the parochial outlook and to make them realise that they are members of one family i.e. humankind. A school curriculum that values questions above answers, creativity above fact regurgitation, individuality above conformity and excellence above standardised performance.

हस्ये नयतु नः ब्रह्मज्ञानं

(We aim at wisdom and the ability
to comprehend)

उप नो सश्रा कृतवो यन्तु विश्रमः

(Open the doors from all sides so that noble
thoughts come in unhindered)



SEEDLING



WITH YOU ALL THE WAY

"It is our dream that students will experience their classrooms as invigorating, even inspiring environments, places they look forward to going to and places they hate to leave... It is our dream that they will come to know themselves as masters of various crafts... It is our dream that they will come to love the process of learning..."



Source : www.learningtolearn.sa.edu.au

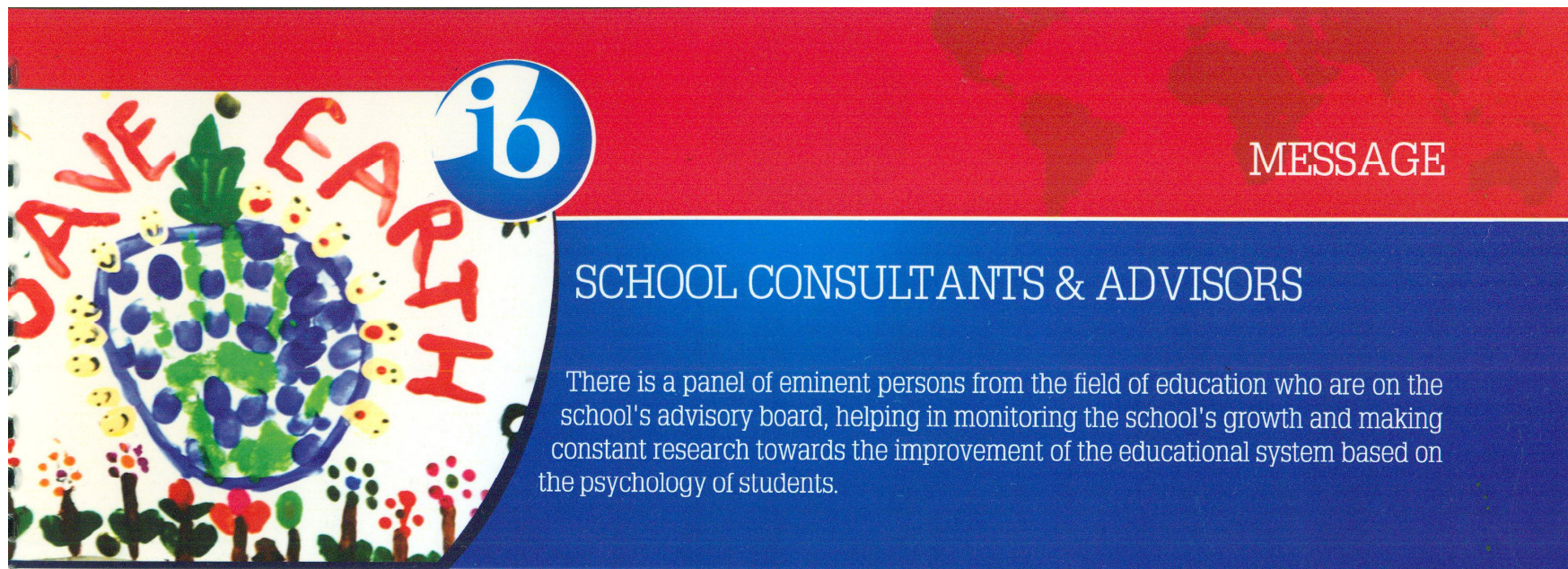
THE JOURNEY

The Seedling group started its journey with the Seedling Nursery School. Encouraged by the steady progress of the Nursery School, the Samiti established Seedling Public School at Jawahar Nagar, Jaipur and subsequently Seedling Modern High School at Durgapura to catalyse the holistic development of students under its care.

In a succeeding step, the Samiti established the Seedling Academy of Design Technology and Management (SADTM) followed by the Seedling Institute for Integrated Learning and Advanced Studies (SIILAS). Here were institutes to groom the future leaders of the country, nurturing and moulding them to become competent professionals in a hi-tech, industry focused environment.

The Samiti's next success came with the establishment of Jaipur National University which is a landmark in the history of higher education in Rajasthan. A University with a perceptible difference and distinction and a strong research zeal. In the wake of rapid strides in Science and Technology, Mass communication, Law and Governance, Management, Social Sciences and Language, Literature and Culture, JNU promises to meet the aspirations of the youth by providing them a vibrant environment to live, to learn, to work and explore in. From what was a humble beginning, the Seedling group has traversed a long path to become an educational power to reckon with.

Today the group has taken fresh strides forward by introducing global education to the students under the International Baccalaureate Diploma Programme- A leap towards creating a better world!



MESSAGE

SCHOOL CONSULTANTS & ADVISORS

There is a panel of eminent persons from the field of education who are on the school's advisory board, helping in monitoring the school's growth and making constant research towards the improvement of the educational system based on the psychology of students.

OUR MISSION & VISION

"The mission of the Seedling group is to provide a joyful learning environment that empowers students to reach their educational and personal potential while nurturing their self-confidence and self-esteem. The group is committed to active, reflective and creative learning, thereby developing students who are resilient and adaptable, equipped with the knowledge, skills and disposition to continue their education and become personally fulfilled, interdependent, socially responsible internationally minded individuals who will work in a collaborative manner. We stress the total development of each child : intellectual, social, moral, spiritual, emotional and physical."

VISION BEYOND TOMORROW

The vision of the Seedling group is that each child leaves the school with

- A complement of basic skills linguistic, mathematical, scientific, artistic, physical and social.
- A set of spiritual and ethical values honesty, righteousness, dignity integrity, fairness, good judgement.
- Self reliance, strong self esteem, sense of self worth and high personal expectation.
- Tolerance for others and respect for all forms of life.
- An enquiring and discriminating mind and an unending quest for knowledge.
- Effective communication and problem solving skills.
- A sense of understanding and compassion for all and the courage to act on one's beliefs.

POLICY STRUCTURE



VALUING THE INDIVIDUAL, CELEBRATING LEARNING

Faculty

"A teacher's purpose is not to create students in his or her own image but to develop students who can create their own image."

Author- Unknown

The motivated and knowledgeable teachers at Seedling create a warm and protective environment recognising that each child is unique and that all children need to succeed. The teachers establish a rapport and resonance, sensing unspoken needs, conflicts, hopes and fears. The faculty pledges to understand and love the students, to be just and courteous, to promote a spirit of enquiry, fellowship and joy in them and to set before them a high standard of character, discipline and ethical conduct. The atmosphere in the classrooms is caring and friendly, yet discipline as the most basic need is assiduously pursued.

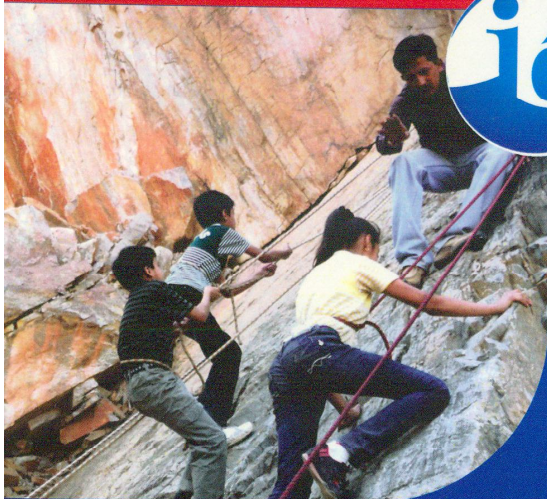


Medium

The medium of instruction adopted by the school is primarily English. However, due importance is given to Hindi, our national language. Sanskrit and French are the other languages taught at the school.

Co-Education

Social and Psychological adjustment between boys and girls is of prime importance in the contemporary world and hence the school has opted for co-education.



WHY INTERNATIONAL BACCALAUREATE

The world Beyond..... Success, nothing less.

"Part of the art of teaching is the ability to rearrange the world for students to guide them to see things in a new way."

Sunny Decker

The International Baccalaureate Organisation (IBO) is an international education foundation headquartered in Geneva, Switzerland. IB offers four educational programmes for children aged 3-19 years. Seedling Public School offers to its students the Diploma programme after the successful completion of class X.

IBO Mission Statement

The International Baccalaureate Organisation aims to develop enquiring, knowledgeable and caring young people who help to create a better and more peaceful world through inter-cultural understanding and respect

To this end, the IBO works with schools, governments and international organisations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people with their differences, can also be right.

source : www.ibo.org

Armed to conquer

- An IB Diploma ensures greater mobility and increased adaptability for students
- Curriculum and pedagogy of IB programmes focus on international perspectives of learning and teaching
- An IB Diploma enhances students opportunities at tertiary institutions and Universities around the world.
- The core components of IB programmes encourage students to participate in creative and service-oriented activities.
- Better reflection by students on a personal and academic level.
- IB encourages a positive attitude to learning by encouraging students to ask questions that are challenging, reflect critically, develop research skills and participate in community service
- Students develop a sense of awareness and responsibility with regard to local and global community
- Prepares students for a physically and mentally healthy life
- Students strive to transform, enjoy and improve the quality of life by applying available resources to reach solutions to needs.

WHERE STUDENTS ARE ACHIEVERS



IB Learner Profile

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.



Inquirers

They develop their natural curiosity. They acquire the skills necessary to conduct inquiry and research and show independence in learning. They actively enjoy learning and this love of learning will be sustained throughout their lives.

Knowledgeable

They explore concepts, ideas and issues that have local and global significance. In so doing, they acquire in-depth knowledge and develop understanding across a broad and balanced range of disciplines.

Thinkers



They exercise initiative in applying thinking skills critically and creatively to recognize and approach complex problems, and make reasoned, ethical decisions.

Communicators

They understand and express ideas and information confidently and creatively in more than one language and in a variety of modes of communication. They work effectively and willingly in collaboration with others.

Principled

They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. They take responsibility for their own actions and the consequences that accompany them.

IB LEARNER PROFILE

"The fact is that given the challenges we face, education doesn't need to be reformed - it needs to be transformed. The key to this is to personalize education, to build achievement on discovering the individual talents of each child, to put students in an environment where they want to learn and where they can learn their true passions."

Ken Robinson

Open-minded

They understand and appreciate their own cultures and personal histories, and are open to the perspectives, values and traditions of other individuals and communities. They are accustomed to seeking and evaluating a range of points of view, and are willing to grow from the experience.

Caring

They show empathy, compassion and respect towards the needs and feelings of others. They have a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.

Risk-takers

They approach unfamiliar situations and uncertainty with courage and forethought, and have the independence of spirit to explore new roles, ideas and strategies. They are brave and articulate in defending their beliefs.

Balanced

They understand the importance of intellectual, physical and emotional balance to achieve personal well-being for themselves and others.

Reflective

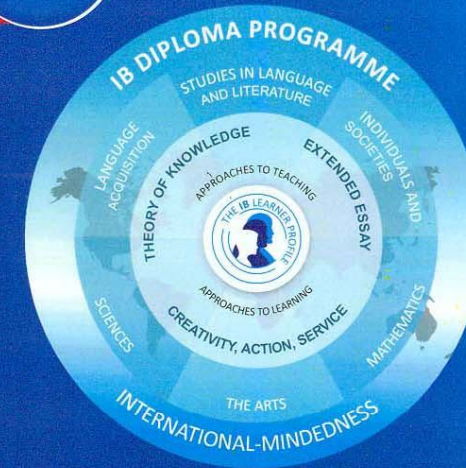
They give thoughtful consideration to their own learning and experience. They are able to assess and understand their strengths and limitations in order to support their learning and personal development.

IB DIPLOMA PROGRAMME

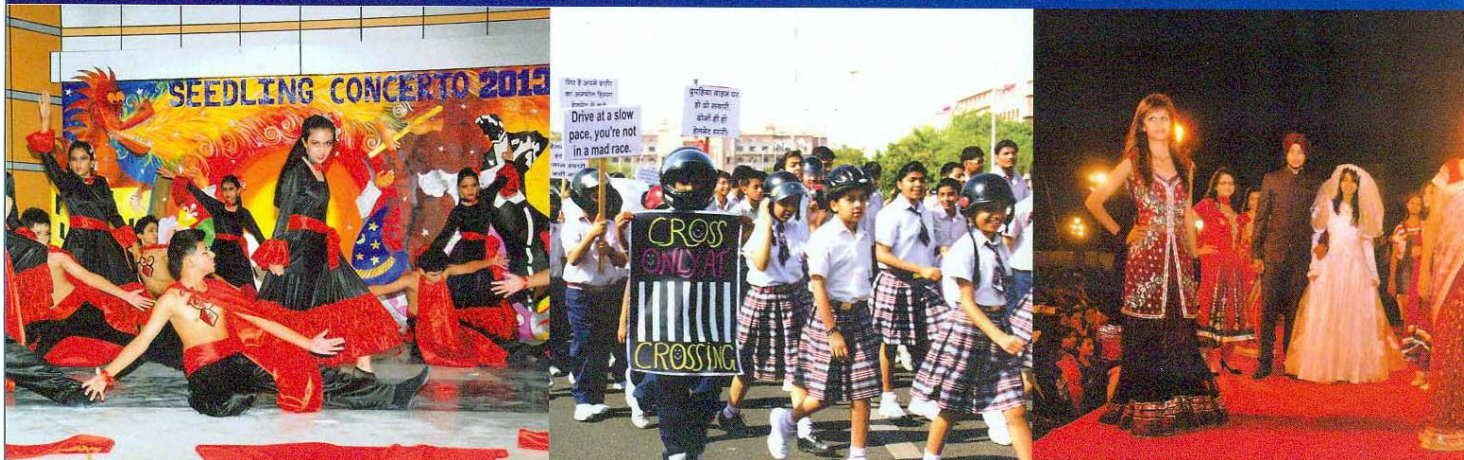


ENTERING TO LEARN, LEARNING TO ACHIEVE

The two year Diploma provides a coherent & demanding educational experience across the full curriculum. The IB curriculum is displayed in six academic areas surrounding the core. IB Diploma students take one subject from each of the six subject areas illustrated on the IB Diploma Programme Model. In each of the academic areas, students have flexibility in making their choices, which means they can choose subjects that particularly interest them and that they may wish to study further at the University. All Diploma Programme students participate in the three course requirements that make up the core - TOK, Extended Essay, CAS. Reflection on all these activities is a principle that lies at the heart of the thinking behind the Diploma Programme

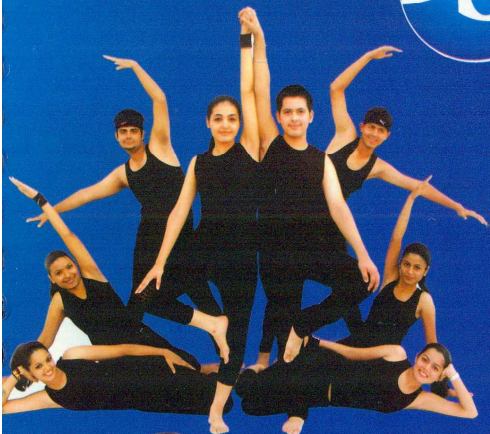


INTERNATIONAL BACCALAUREATE IT TEACHES YOU NOT TO GIVE UP !!





TOUCHING LIVES FOREVER



Seedling Public School opens fresh opportunities for students who have the desire to learn, are open -minded and have a passion for life and learning. Here comes a balanced academic programme that will empower students to grow in every respect~as scholars, citizen of the planet and insightful, sensitive, ambitious adults ready to assume responsibility and play a pivotal role in creating a better world. The combined efforts of students, staff and the community will help our students in their pursuit of life long learning and active global citizenship. Here is a chance to flourish and thrive in an environment that promotes social responsibility and joint stewardship of the planet.

OPENING DOORS FOR YOUR CHILD

We welcome all students to our DP Programme who have a zest and passion for learning, who value dynamic classrooms and are committed to developing good work habits and organized skills. We believe IB is the perfect choice for students who celebrate life, are willing to act and make a mark!



THE LEARNING ENVIRONMENT

The learning environment in the school is conducive to all round development and growth. The classes are small and emphasis is on participatory learning through discussions, seminars, projects, and numerous activities. We offer a supportive environment to weaker students arranging extra/remedial classes from time to time for those who require special attention. We provide students with access to audio visual teaching and learning in various subjects including Science, Mathematics and Social Sciences through a complete set of over 2000 subject related capsules. Our school library has a stock of more than 30 thousand books including fiction and reference material. The students will have access to e-resources through a well equipped digital library. Our computer labs have the latest branded Pentium IV pcs with LAN connectivity. We have ISDN, Broad Band and Reliance dial up facility made available to students for their project work 24 hours.

GLOBAL AGENDA



The World at Your Doorstep

Being an exchange student is a very rewarding experience, and often a life changing one. International learning and knowledge propels students towards acceptance and understanding of an array of different cultural and community perspectives. The experience of learning a new language, living with a host family and adapting to a new culture goes a long way in boosting a student's confidence. It brings about maturity and social poise which is fuelled by the necessity to conduct challenges outside a familiar support network and comfort zone.

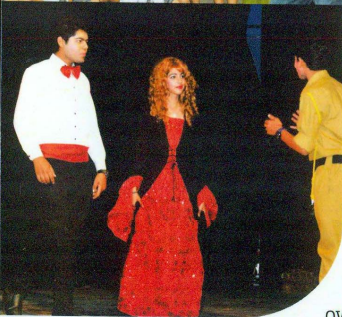


In an attempt to broaden the social and cultural horizon of its students, Seedling has signed an MOU with German Schools for a student exchange programme which aims at strengthening academic and cultural co-operation between the two countries. An annual programme that has invited enthusiastic participation, it entails a 3 week visit by our students, teachers and teacher trainees in the months of June and July, while the German exchange partners visit us in September/October. The school is also a part of the Global Education initiative of the British Council and is working with a group of India and UK schools on educational projects

INTERACTIVE LEARNING

Communication Skills

Communication plays a major role in the modern world. All education is futile without the development of proper communication skills. There are numerous opportunities offered at Seedling to develop these important skills among the students. Elocution, Debates, Group Discussions, Essay Writing, Story Writing, News Reading and Extempore Speech by the students play a key role in the development of communication skills. We develop awareness of the sounds and rhythm of a language by reciting nursery rhymes and singing simple melodious songs in the junior section.



Computer Education

Computer education begins as soon as the child joins Seedling Public School. The school has three well-equipped computer labs. The staff is highly qualified and spends a great deal of time and effort to motivate the students to do their own projects and presentations. The IBDP students are expected to be competent in the use of latest technology.



INTERACTIVE LABORATORIES

Laboratories

The laboratories attached to the Biology, Physics, Chemistry, Mathematics and English departments are well equipped to deal with all the practical aspects of these subjects.

Vocational Training

The School provides facilities to the students for vocational training keeping in mind the interests of the students in areas like Media Advertising, Music, Dance, Art and Craft, Photography, Commercial Art, Computers, Carpentry, Business Administration, Management etc.

SPORTS & GAMES

Glory all the way

Becoming a well rounded member of society takes more than scholastic ability. Organised sports have so much to offer. What an absolutely amazing way to instill confidence, team spirit, responsibility, discipline and leadership qualities in a youngster.

Games at Seedling are played with fervour and passion. The last decade has witnessed a phenomenal improvement in the technique and performance of our students. The students are encouraged to participate in school activities at different levels.

- Within the school among different 'Houses' into which the students are divided.
- Between two or more schools at the cluster level.
- Between clusters at the regional level.
- Between region at the national level.

The range of activities is immense from the traditional and popular sports such as cricket, basketball, volleyball, badminton, table tennis to new favourites such as skating, trampolining, martial arts, rock climbing and even yoga and aerobics. A good core of coaches and experts understand the great responsibility that is placed upon their shoulders to help shape and prepare these students not only in sports but their everyday lives. The school has unfurled its flag highly in sports tournaments over the years.



CO-CURRICULAR ACTIVITIES



Adventure Training

Students are given adequate opportunity for hiking' trekking and mountaineering in association with the Rajasthan Mountaineering Club.

Martial Art:

Keen students are trained for self-protection through Judo-Karate.

Social Service Programmes

Various social service programmes are organized by the school to inculcate the value of dignity of labour and compassion for the less fortunate sections of the society. As a part of the CAS (Creativity, Action, Service) programme students offer their services to such institutions who take care of these people.

Other activities/ Beyond the Classrooms

Various activities regularly held for the overall development of the child are Fancy Dress Competitions, Drawing and Painting Competitions, Recitation Contests, Debates, Extempores, Group Discussions, Cultural and Variety Programmes, Nature Care, Educational Visits to the Museum, Zoo, Gardens, Planetarium etc.

SPIC-MACAY

The school is a member of SPIC-MACAY and regularly conducts programmes of artists of International repute for the students with the aim of enhancing cultural sensitivity and understanding amongst students with special reference to Indian Music and Dance.

Band

The school also has its own band trained by a competent band master.

Educational and Adventure Tours

The school organizes activities like mountaineering and nature walk from time to time to provide first hand knowledge and training to students.

Health and Medical care

The school pays special attention to the students's well being. All students are put through an annual medical examination by specialists. Health cards are prepared and maintained for all students.





ALUMNI

ALUMNI

The school has established an alumni association. Students passing out of class X/XII and leaving the school may become members of this association which aims at developing a long term fruitful relationship between the alumni and management. Annual and Life Membership are both offered.

Further details may be obtained from our
Website: www.seedlingeducation.com | e-mail seedlingacademy@hotmail.com

OTHER INFORMATION

The school philosophy regarding discipline is based on trust and supervision, aiming at promoting self-discipline without diluting the standards. Students are expected to strictly follow the school rules and regulations in letter and spirit. In order to promote leadership qualities, students are appointed as Head Boy & Head Girl, House Captains, Prefects and Discipline incharges.

They are made responsible for the maintenance of discipline and the general conduct of the students under them. Major disciplinary decisions are made by a committee, which comprises of the Director, Principal and staff of the school.

The school is strictly secular and an attempt is made to provide the children with a strong moral code through a value based education system.

The school is divided into four houses. The house system instills in the children a sense of loyalty and dedication. The children develop a keen competitive spirit through various Inter House competitions. Houses are named after the four super-powers Soma, Surya, Varun & Indra.



ATTENDANCE POLICY



The purpose of this policy is to encourage daily attendance in all classes. Attendance at school is essential if a student expects to do well. Regular attendance is necessary for successful completion of required class work and promotion to the next grade. Moreover, attendance and participation in class are integral parts of the teaching-learning process, and regular attendance develops patterns of behavior essential to successful personal, social and professional life.



NOTE

1. In the case of continued unexplained absence DP coordinator must be informed.
DP coordinator should check records of attendance of students regularly to ensure compliance with this policy.
2. Minimum of 90% attendance is compulsory for all students in the IB diploma programme subject to 90% meeting the 240 contact time for HL level and 150 hour contact time for SL level.
3. Each student is required to sign the class attendance log/record to ensure presence is recorded. The student will only qualify for diploma after meeting the required diploma contact time for each subject. Self study time will need to be utilized to make up for lost contact time in a given week the following week.
4. Parent cooperation is solicited to ensure attendance requirements are met. If a student is absent from school on a particular day, their parent/guardian should notify the school of this as soon as possible. Parent/guardians can either email the student's Teacher or the main school office, or telephone the main office to notify the school office, or telephone the main office to notify the school.
5. In case of a severe medical condition preventing regular attendance on the recommendation of the school's doctors/DP coordinators and subject teacher, provision may be made temporarily to make up for lost time. This is only possible for a short duration not exceeding 3 hours of contact time.



REGAL PARTNERSHIP

It takes a whole community to raise a child who is healthy, caring and responsible. In school, this community starts with the network formed by parents, teachers and administrators who understand that their job is to work together to support and guide the development of each child. Seedling believes parents can be our most powerful and valuable allies in our pursuit for excellence in education. Since a positive parent-teacher partnership is vital to your child's success in school, Seedling organises parent-teacher meetings frequently, from time to time. Parents are encouraged to keep the lines of communication open with the school so that the child feels that the important people in his life are working together.

Transport

A fleet of buses & autos provides a regular service from the school premises to different places. Students availing of the school transport facility are properly cared for.

Book Store

The school has a well stocked book store in the premises for day to day requirements of children.

Code of Conduct - School Rules

- Students should come to school at least 5 minutes before the bell rings for Assembly. Any student found to be reporting late to school frequently, will have to pay a fine.
- The school is not responsible for the loss of articles or money belonging to the student.
- Actions that disrupt the educational process are not acceptable behaviour.
- Every student is urged to contribute to the discipline and high standard of the school by his manners and conduct. Courtesy and consideration for all members of the school community are expected.
- Any kind of damage to the school property is to be made good by the parents.



CODE OF CONDUCT-SCHOOL RULES

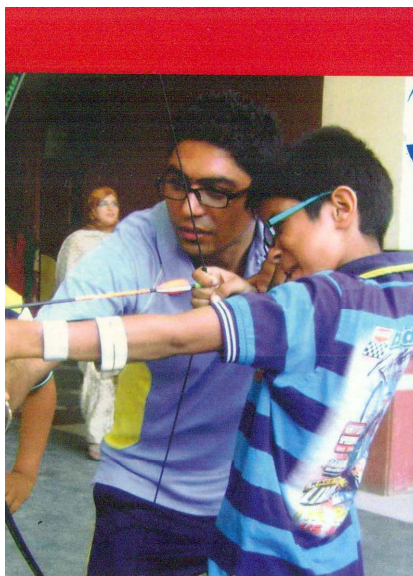


EDLING PUBLIC SCHOOL

- Students should use appropriate language in school and not meddle with the affairs of others.
- No student is allowed to carry cell phones to school and the same will be confiscated by the school if it is found in the student's possession.
- Pushing, swearing, shoving, hitting and kicking each other will be unacceptable, even if it is done in fun. Physical assault will be dealt with severely, by suspension.
- If a child is suffering from any serious medical condition, a letter to the Principal/Class teacher at the beginning of the year is essential.
- Parents must ensure proper turnout of their wards. School uniform must be neat and properly ironed and worn on all days. No fancy hairstyles, streaked hair, eye make up or painted nails are permitted.



- Students must uphold the dignity of school programmes by actively organising, participating and helping.
- All possible arrangements are made to prevent students from leaving the school campus without permission. If, however, a student absconds i.e. leaves the campus without permission, the school will not be held responsible.
- The school is a no-smoking zone. Parents/Guardians are requested to refrain from smoking on the campus.
- To maintain discipline and to inculcate the habit of punctuality overstay of leave/absence is liable to a fine. The quantum to be levied is determined by the school authorities from time to time.
- Students must endeavour to maintain cleanliness in the campus and also help in maintaining the school as an ecologically 'green' school.
- Students are not allowed to use the school telephone without permission. For any emergency, due permission may be sought from the Principal/Vice Principal to make a call.
- No collection of money, for any purpose whatsoever, will be made in the school without prior permission of the Principal/Director.



POSITIVE REINFORCEMENTS

Student talent and abilities are nurtured through-

- Merit certificates given to all students excelling academically in a specific subjects.
- Every achievement of a Seedlite is acknowledged and applauded in the school assembly by the students, teachers and management.
- Meritorious students are honoured with scholarships which are given away on the Annual Day by iconic guests.
- Appreciation certificates for full attendance, proficiency, good conduct are awarded annually to deserving students.
- Children participating in inter-house activities are given appreciation certificates, while the winners and runner-up receive trophies and prizes.
- The Best House for the year is felicitated on the Annual Day with a Champion's trophy for outshining the rest.
- On Sports Day all sportstars who have brought laurels to the school at the District, State and National level are appreciated with certificates, medals and cash vouchers.

Admission Policy

Seedling Public School is committed to the I.B. Mission statement. The school aims to prepare students to excel at the University level with the required focus on academic rigour, an international flavour, emphasis on developing a spirit of enquiry, excellent work ethic and critical learning skills.

Entry Requirements

i For students of Seedling Public School

To be eligible for the I.B. Diploma program, students should have successfully completed the All India Secondary School Examination conducted by the Central Board of Secondary Education. To obtain a subject at the higher level/ Standard level they should have studied the subject till grade 10. In case the candidates has not offered the subject at grade 9 or 10 level then the student should have obtained a suitable grade in another subject from the same group.

ii For external applicants

- a. Students who have passed the I.B. MYP program successfully from another school will be eligible for the entrance test for admission to the I.B. Diploma program.
- b. External applicants from other boards/systems may be considered after assessment individually.

A written test in general English, general awareness and Basic Mathematics Skills will be conducted for all external applicants followed by an interaction /interview to confirm the areas of interest and aptitude.

SPECIAL NEEDS



IB Mission Statement 2004 states, "IB Programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right", keeping the same in mind and Article 21 to 22 of the IB general regulations 2006-07, Seedling Public School has framed its Special Needs Education Policy.

Admission

Students with special needs seeking admission must submit appropriate medical / professional documentation.

· The DP coordinator should be notified of the same. The parents of the students must be in contact with the DPC to discuss the progress or the problems faced by the child.



Identification of Potential Candidates for Special Needs Education

The DPC will evaluate and review the medical and professional documents and conduct an appraisal based on which he/she may recommend testing of a student for a specific disability.

DP coordinator will inform teachers of IB about the students with special needs so that necessary arrangements are made by them to help the students. DPC, teachers and parents along with students will work in collaboration so as to acquire desired result.

Temporary Special Needs

Temporary special needs may result from accidents / illness etc. Such needs should be reported to the DP Coordinator as soon as possible after the problem arises together with the case history and professional reports regarding the candidate.

It is recommended the parents are forthcoming regarding special needs of their child and cooperative concerning professional documentation.

Course Selection

The list of courses offered under the I.B. Diploma program at Seedling Public School are as follows : Under the existing curriculum Seedling Public School offers –

Group - 1 Language A	English Literature (HL / SL)
Group - 2 Language B	Hindi (HL/SL), French (ab initio)
Group- 3 Individuals and Societies	Economics (HL/SL), Environment Systems and Societies (SL), Business & Management (HL), Information Technology in a Global Society (HL/SL)
Group - 4 Experimental Sciences	Biology (HL), Chemistry (HL), Environment Systems and Societies (SL), Physics (HL)
Group - 5 Mathematics & Computer Sc	Mathematics (HL / SL / studies)
Group - 6 Arts	Film (HL), Visual Arts (HL) or one subject from Groups I to IV.
IB Essentials	TOK, Creativity Action & Service and Extended Essay.

Higher Level subjects to be taught for 240 Hrs. | Standard Level subjects to be taught for 150 Hrs.



Some possible subject choices

Group	A	B	C	D	E	F	G	H	I
Gr. 1	English Lit. HL/SL	English Lit. HL/SL	English Lit. HL/SL	English Lit. HL/SL	English Lit. HL/SL	English Lit. HL/SL	English Lit. HL/SL	English Lit. HL/SL	English Lit. HL/SL
Gr. 2	Hindi HL/SL French ab initio	Hindi HL/SL French ab initio	Hindi HL/SL French ab initio	Hindi HL/SL French ab initio	Hindi HL/SL French ab initio	Hindi HL/SL French ab initio	Hindi HL/SL French ab initio	Hindi HL/SL French ab initio	Hindi HL/SL French ab initio
Gr. 3	B.M. HL	B.M. / Eco.	B.M. / Eco.	-	ITGS HL/SL	ESS/Eco SL	ITGS HL/SL	ITGS / Eco. HL/SL	ESS SL
Gr. 4	ESS SL	ESS SL	ESS SL	Physics HL Chemistry HL	Physics HL	Physics HL	Physics HL	Bio. HL	Bio. HL
Gr. 5	Maths HL/ SL/Studies	Maths SL/Studies	Maths SL/Studies	Maths HL SL/Studies	Maths HL SL/Studies	Maths HL SL/Studies	Maths HL SL/Studies	Maths HL SL/Studies	Maths HL SL/Studies
Gr. 6	Eco. HL	Visual Arts HL /Film HL	Bio. HL	Bio. HL	Chemistry HL/SL	Chemistry HL/SL	Chemistry HL/SL	Chemistry HL/SL	Chemistry HL/SL
				* Non regular Diploma					

ELIGIBILITY FOR IB DIPLOMA



To be eligible for the IB Diploma each student is required to choose one subject from each group, Further all IB Diploma students must choose 3 courses at the HL level and 3 courses at the SL level.

IB Diploma students must also complete :

- A course in Theory of Knowledge (TOK).
- A 4000 words extended essay in a subject of their choice.
- A Creativity Action and Service (CAS) program.

While making their choices students should consider their areas of interest, proficiency, eligibility requirements, higher education goals, career plans and I.B. requirements. They should also keep in mind that the universities at the national and international level may have specific requirements prior to finalizing their subject choices. It is also important that subject choices are discussed comprehensively with parents, peers, counselors and teachers before decisions are made as these decisions are likely to have long term effects on the student's life and career.

Students must keep in mind that the choices they fill in the admission form are only subject preferences, however, subjects will be allocated to a student keeping in view of time table and eligibility constraints.



Grading

All IB courses High Level and Standard Level are graded on the IB 7 point scale.

7 Excellent 6 Very Good 5 Good 4 Satisfactory 3 Mediocre 2 Poor

Required documents

To be considered for admission the following documents must be submitted by the aspirants :

- The completed admission form with 2 recent passport size photographs of the applicant.
- Submission of attested documentary evidence that the candidate complies with eligibility requirements of school for admission to the I.B. Diploma.
- A personal statement detailing why the aspirant believes that he/she should be given the opportunity to complete the I.B. Diploma program from Seedling Public School.
- Contact details of 2 teachers from the previous school who will provide references for the students
- A copy of the admission policy signed by the applicant and his parents/guardians.
- Medical documentation in case the aspirant has a medical condition which may affect learning.





CONFIRMATION OF ADMISSION

Confirmation of admission will depend on

- The performance of the student in the Entrance Test and interview / interaction
- His/Her performance at the High School level.
- Co-curricular participation and achievements.
- Written recommendations from teachers/counselors.

"Anything that you learn becomes your wealth, a wealth that cannot be taken away from you. To learn something new is a timeless pleasure and a valuable treasure and not all things that you learn are taught to you, but many things that you learn, you realize you have taught yourself"

Joy Bell

Guidance for parents/guardians

- It is expected from all the parents to read and understand carefully the entire prospectus especially courses of study and general School Rules.
- Parents are requested not to enter class-rooms either to see their wards or to seek interviews with the teachers during school hours. Interviews should be arranged through the Principal/Director only.
- They are requested to co-operate with the school in its attempt to help their children progress by paying attention to their regularity, punctuality and discipline and by taking interest in their children's work.
- They are required to inform the school if there is any change in their Address/Telephone Numbers.
- Leave for half day should be avoided, as far as possible, for security reasons. In emergency, written permission must be taken from the Principal/Director and class-teacher and the bus incharge should be informed.
- Children, when sick, should not be sent to school to attend classes. The school must however be notified regarding the leave and the reason for the same.
- Parent's attention is drawn to the fact that criticism of a teacher or the school in the presence of a child causes the child to lose his or her respect for the teacher and will retard his or her progress.
- Any communication made by the parents should be addressed to the Principal/Director and not to the class-teacher, and all correspondence from the school to the parents must go through the Principal/Director.
- Parents should sign the progress report and return it to the school within three days. If this report is lost, a replacement will be made only after payment of Rs. 50/-.

EXPECTATIONS FROM OUR STUDENTS



- They should take good care of their health and stay robust and strong.
- They should always be friendly with others in and out of school.
- They should avoid vulgarity in talk and behaviour.
- They should accept whatever work is assigned to them as their rightful share.
- They should always be ready to lend a helping hand at home to their parents, brothers and sisters; in school to teachers and companions and any unattended visitor they happen to meet on the school premises.
- They should rise when any teacher or visitor comes to talk to them.
- They should never cheat or be unfair at work or at play. Any child found cheating or using unfair means in the exams will not be allowed to take the exams and may also be expelled from the school.
- They should be truthful, whatever be the cost.
- They should never be cruel. They should know that cruelty is the trait of the bully, while kindness is the mark of a gentleman.



- They should respect the liberty and the rights of others.
- They should respect the cleanliness of the class-room and of the school premises, and report any damages they may observe.
- They should never hesitate to say "No" when asked or tempted to do a thing which they know is wrong.
- Instead of lamenting or grumbling over the evils of this world, they should try to contribute their share in making it a better place to live in.
- They should look upon people from all parts of the world as their brethren, irrespective of their colour and creed.
- They should not waste their time in idle gossip.
- They should take pride in wearing their school uniform.
- They should be brave and courageous and should express themselves freely, but with politeness.
- They should accept their mistakes boldly, in case they commit any, on the other hand they should be strong enough to deny any charges against them, provided they have not done anything wrong.
- Bursting of crackers and playing with colours on the school premises during Diwali and Holi is liable to lead to expulsion of a student from the school.
- They should not drive a vehicle or a two wheeler without a proper driving licence and the helmet is a must for those students driving a two wheeler.
- They should attend and maintain the dignity and sanctity of the school assembly





IN CASE OF MISCONDUCT AND MISBEHAVIOUR



Seedling expects students to follow the rules and regulations as a matter of habit, without supervision and misconduct. However, if a student violates acceptable standards of behaviour, the school may have to take some disciplinary action.

The following activities are considered as misconduct and must be avoided.

- Falsification of records
- Misrepresentation of the school
- Coming late and leaving early without permission.
- Continuous failure in following the uniform code and in doing H.W.
- Wilful destruction, sabotage and theft of school property.
- Failure or refusal to follow school norms or teacher's instructions.
- Disorderly/indecent behaviour, use of inappropriate language.
- Carrying cell phones/gadgets which are not permitted to school.
- Bunking school/regular classes.
- Verbal/Physical assault, bullying of peers/juniors.

Academic Honesty

Both academic honesty and personal integrity are fundamental components of a student's education and holistic development. An academically honest student produces work representative of his/her own efforts and abilities.

Contingent upon creating an atmosphere encouraging academic honesty students must be made aware that teachers will not ignore or condone any form or act of academic dishonesty including malpractice, plagiarism etc. Also that the teachers, administrators, parents / guardians will hold students accountable for any act of academic dishonesty.

Once the student realizes that an act of academic dishonesty affects the entire school community he develops a sense of responsibility which makes him an asset to society.

Some Do's for students as per school expectations are as follows :

- Students must document source material in a formal and appropriate manner.
- They must use direct quotations appropriately.
- Other ideas must be paraphrased and cited appropriately.
- Students must understand the concept of plagiarism and the consequences of cheating both for school based work and external examinations and assessments.
- They must acknowledge explicitly and appropriately help provided by another person and follow all exam rules.





SEEDLING PUBLIC SCHOOL

Sector-4, Park Lane, Jawahar Nagar, Jaipur

email: seedlingacademy@hotmail.com | www.seedlingschools.com



SEEDLING INTERNATIONAL ACADEMY

Form No.

an IB World School

Sector-4, Jawahar, Nagar, Jaipur-302 004 (Raj.) India

Phone : +91 0141 2650994, 2654399 | E-mail : seedlingacademy@hotmail.com

IB Diploma Programme Admission Form

IBDP-I - ☐ / IBDP-II - ☐

Year- _____ - _____

FILLING INSTRUCTIONS

1. Use only black ball point pen for filling the admission form.
2. Completely shade only one circle corresponding to each data text.
3. Do not damage by erasing this sheet.
4. All entries to be made in English. Capital Case to be used only.
5. Do not staple any document with this form.
6. Do not staple photograph with this form (Paste the photograph in proper place).
7. Photo copies of enclosures to be submitted as per check list along with the registration form at the time of registration.

EXAMPLE OF SHADING

Correct shading



Incorrect shading



1. PHOTOGRAPH

Paste one recent
stamp size
2.5cm x 3.5 cm
colour photograph

Father

2. PHOTOGRAPH

Paste one recent
stamp size
2.5cm x 3.5 cm
colour photograph

Mother

3. PHOTOGRAPH

Paste one recent
stamp size
2.5cm x 3.5 cm
colour photograph

Child

4. NAME OF THE CANDIDATE (WRITE FULL NAME IN BLOCK LETTERS)

First Name

Middle Name

Last Name

5. DATE OF BIRTH

DATE

MONTH

YEAR

PLACE OF BIRTH

6. NATIONALITY

INDIAN ☐FOREIGN ☐

Stat of Domicile

7. RELIGION

8. BLOOD GROUP

A+ ☐ AB+ ☐A- ☐ AB- ☐B+ ☐ O+ ☐B- ☐ O- ☐

9. CATEGORY

General ☐SC ☐ST ☐OBC ☐SBC ☐

10. LANGUAGE SPOKEN AT HOME

HINDI ☐ ENGLISH ☐ OTHER ☐

11. SEX

MALE ☐FEMALE ☐

12. SECOND LANGUAGE CHOSEN

HINDI ☐ ENGLISH ☐ OTHER ☐

13. CURRENT CLASS (IN WORDS)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

14. CLASS APPLIED FOR (IN WORDS)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



15. ACADEMIC DETAILS OF THE CANDIDATE

Name of Previous School

Previous Class

Percentage % in Previous Class

Previous Board

Previous Medium

Previous Stream
(If applicable)Reason for leaving
previous school**16. SIBLINGS IN THE SCHOOL (TO BE FILLED IN BLOCK LETTERS)**

Name

Gender

Male ☐Female ☐

Class

Seedling Public School Enroll. No.

Name

Gender

Male ☐Female ☐

Class

Seedling Public School Enroll. No.

PARENT DETAILS**17. NAME OF THE FATHER (TO BE FILLED IN BLOCK LETTERS)**

First Name

Middle Name

Last Name

18. a) FATHER'S RESIDENTIAL ADDRESS (TO BE FILLED IN BLOCK LETTERS)

City

Pincode

E-mail ID

Fax No.

Phone No.

Mobile No.

18. b) FATHER'S OFFICE DETAILS (TO BE FILLED IN BLOCK LETTERS)

Profession

Organisation

Designation

Annual Income
(In Rupees)

Address

City

Pincode

Phone No.



19. NAME OF THE MOTHER (TO BE FILLED IN BLOCK LETTERS)

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

20. a) MOTHER'S RESIDENTIAL ADDRESS (TO BE FILLED IN BLOCK LETTERS)

<input type="text"/>	
<input type="text"/>	
City <input type="text"/>	Pincode <input type="text"/>
E-mail ID <input type="text"/>	Fax No. <input type="text"/>
Phone No. <input type="text"/>	Mobile No. <input type="text"/>

20. b) MOTHER'S OFFICE DETAILS (TO BE FILLED IN BLOCK LETTERS)

Profession	<input type="text"/>
Organisation	<input type="text"/>
Designation	Annual Income (In Rupees) <input type="text"/>
Address	<input type="text"/>
City	Pincode <input type="text"/>
Phone No.	<input type="text"/>

21. DATE OF BIRTH (FATHER)

Date	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

22. DATE OF BIRTH (MOTHER)

Date	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

23. EMERGENCY NUMBER (FOR SMS)

Mobile No. only
<input type="text"/>

24. FATHER'S QUALIFICATION (SHADE HIGHEST QUALIFICATION)

Degree under Graduate ☐ Graduate ☐ Post Graduate ☐ Doctorate ☐ Professional ☐

Specify

26. FATHER'S OCCUPATION

Service ☐ PSU Employee ☐

Business ☐ Self Employee ☐

Govt. Employee ☐ Unemployed ☐

25. MOTHER'S QUALIFICATION (SHADE HIGHEST QUALIFICATION)

Degree under Graduate ☐ Graduate ☐ Post Graduate ☐ Doctorate ☐ Professional ☐

Specify

27. MOTHER'S OCCUPATION

Service ☐ PSU Employee ☐

Business ☐ Self Employee ☐

Govt. Employee ☐ Unemployed ☐

Housewife ☐

28. NATIONALITY

Father	Mother
INDIAN <input type="radio"/> FOREIGN <input type="radio"/>	INDIAN <input type="radio"/> FOREIGN <input type="radio"/>
State of Domicile <input type="text"/>	State of Domicile <input type="text"/>



GUARDIAN'S DETAILS**29. NAME OF THE GUARDIAN (TO BE FILLED IN BLOCK LETTERS)**

First Name								Middle Name								Last Name							

30. GUARDIAN'S RESIDENTIAL ADDRESS (TO BE FILLED IN BLOCK LETTERS)

City																		Pincode				
E-mail ID																		Fax No.				
Phone No.																		Mobile No.				

31. GUARDIAN'S RELATIONSHIP WITH CANDIDATE

Father ☐ Mother ☐ Uncle ☐ Aunt ☐ Grandparents ☐ Other ☐

32. OTHER DETAILS OF THE CANDIDATE

Passport No.										Date of Issue					
Place of Issue										Date of expiry					
Valid from															

Mention any special assistance/special need provided to your child in the school or an external source

1. Speech Therapy															
2. Special Educator (attach Xerox copy of report)										(✓ or x)					
3. Any psychological test the child has undergone															

Has the child ever repeated a class? YES ☐ NO ☐

If yes, please indicate the class

Class

33. MEDICAL HISTORY OF THE CANDIDATE

Has your child suffered from any major illness? YES ☐ NO ☐

If so, nature of the illness



DECLARATION

- (a) Admission will be as per norms and any influence or pressure on the school administration to get the student admitted will be viewed seriously and will entail cancellation of Registration.
- (b) I understand fully the school on accepting this fee and on registering the name, is not in any way bound to provide a seat in the school. admission will be given only when the student is found fit by school authorities and provided there is a seat available. I agree to abide by the Rules and Regulations of the school., pay the fees in advance and settle and accounts promptly.
- (c) Management reserves its right to change admission norms, school policies and Fee sturcture from time to time. Prospectus, Registration and all fees are non-refundable and non-transferable.

CHECK LIST :

- | | | | |
|--|-----------------------|--|-----------------------|
| Completed Admission form | <input type="radio"/> | Copy of Birth Certificate | <input type="radio"/> |
| Attested copy of Class VIII Mark Sheet | <input type="radio"/> | Transfer Certificate from previous School | <input type="radio"/> |
| Two recent passport size photographs of applicant | <input type="radio"/> | Migration Certificate (In case of change of board) | <input type="radio"/> |
| Personal Statement of applicant detailing why he /she should be given the opportunity to complete the IB Diploma Programme from Seedling Public School | <input type="radio"/> | Medical documentation / Documentation regarding special needs in case the aspirant has a Medical condition which may effect learning / a special need respectively | <input type="radio"/> |
| References from two teachers from the previous school with their contact details. | <input type="radio"/> | | |

Signature of Father/Guardian

Date :

Signature of Mother/Guardian

Date :

OFFICE USE ONLY

Enroll. No.	Date of Admission	Date	Month	Year
		<input type="text"/>	<input type="text"/>	<input type="text"/>
Class Admitted to	<input type="text"/>			
Bus Route No.	Bus Pickup Point	Bus Drop Point		
<input type="text"/>	<input type="text"/>	<input type="text"/>		

- Note : 1. Photocopies of enclosures as in the check list along with the Registration form should be submitted at the time of Registration.
2. The Registration fee of Rs. 1000/- is payable by cash.





Registration Card

SEEDLING INTERNATIONAL ACADEMY

IB Diploma Programme

Sector-4, Park Lane, Jawahar, Nagar, Jaipur-4

Phone : 0141-2653377, 3081572, Fax : 0141-2651684

E-mail : seedlinggroup@gmail.com, Website : www.seedlingschools.com

Please affix
recent colour
Photograph of
the child

Form No. _____

Received Registration Fee in respect of _____

Son/Daughter of _____

By Cash/ Bank Draft No. _____ for Rs. _____

Admission Test :

Date :

Time :

Venue :

- Note : (a) Please ensure that this slip is carried at the written test.
(b) Both parents need to be present at the time of interactive assessment.
(c) Registration fee is non refundable



Registration Card

SEEDLING INTERNATIONAL ACADEMY

IB Diploma Programme

Sector-4, Park Lane, Jawahar, Nagar, Jaipur-4

Phone : 0141-2653377, 3081572, Fax : 0141-2651684

E-mail : seedlinggroup@gmail.com, Website : www.seedlingschools.com

Please affix
recent colour
Photograph of
the child

Form No

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Son/Daughter of _____

By Cash/ Bank Draft No. _____ for Rs. _____

Admission Test :

Date :

Time :

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